

General Site Overview Risk Assessment

Company name: **Wolverhampton Scouts trading as Patshull Activity Centre**

Assessment carried out by: **Mick Collins** on behalf of the
Wolverhampton Scouts Joint Management Committee

Date assessment was carried out: **22nd May 2024, reviewed 9th November 2025.**

WHO: PACVS = Patshull Activity Centre Volunteer Staff inc.: Trustees, Managers, Wardens, Instructors, SAS Team and Youth members. **Users** = visiting Campers & Activity participants. **All** = Anyone on site inc.: visitors, and unauthorised users.

<u>Significant hazards</u>	<u>Who may be harmed?</u>	<u>Foreseeable outcomes</u>	<u>Existing controls</u>	<u>Residual Risks to be communicated</u>
Activities:				
Activities at height inc.: Mobile Climbing Tower, Crate Stacking, Gladiator Challenge, Jacobs Ladder, Zipline	PACVS, Users.	Fall from height causing serious injury.	Pre-bookable activities. Designated High Ropes area is fenced off with signage and locked gates. Access is under PAC instructor supervision Gladiator & Jacobs Ladder have access restrictions applied to their lower zones. Zipline access staircase is triple gated with 8ft fencing. See activity specific Risk Assessment	Do Not Enter Activity Areas unless under supervision of the PAC activity instructor and have own group supervision.
Activities: projectiles inc.: Archery, Air Rifles, Throwing Angels.	PACVS, Users.	Serious injury from flying projectile.	Pre-bookable activities. Designated Archery area, and separate Tomahawk and Shooting Ranges. Access is under PAC instructor supervision. Located so	Do Not Enter Activity Areas unless under supervision of the PAC activity instructor and have own group supervision.



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			stray projectiles land in naturally inaccessible areas. See activity specific Risk Assessment	
Activities: Traverse Wall	All	Low level fall injuries e.g., ankles.	Designated area within buildings compound. Out of bounds unless participating in the activity. See activity specific Risk Assessment.	Do Not Enter Activity Areas unless under supervision of the activity instructor and have own group supervision.
Activities: Water-based inc. Kayaking and Raft Building.	All	Drowning, water-borne illness.	Pre-bookable activities. Designated area – pool. Out of bounds unless participating in the activity. 2 x life buoy rings with throw lines positioned NE and SW shores.	Do Not Enter Activity Areas unless under supervision of the PAC activity instructors and have own group supervision.
Activities: self-led inc. soft archery, soft axes, pond dipping, pioneering poles, nightline	All	Personal injury through slips/trips/falls, contact/impact	Pre-bookable activities. PAC to provide fit for purpose equipment in good order, inspected as required, and with appropriate guidance/instruction. See activity specific Risk Assessment.	Users shall conduct their own RA based on their user cohort and carry out activities in a suitable and safe location and manner, with adequate supervision. Return in good condition and report any damages / equipment concerns.



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Buildings:				
Asbestos	All	Asbestos exposure - carcinogenic	<p>Asbestos survey in place.</p> <p>Floor tiles of concern previously removed and new floor covering installed.</p> <p>Waste asbestos has all been removed from site via legal and correct disposal route.</p>	
LPG	All	Leakage of flammable gas, explosion.	<p>Primary LPG source is a bulk tank, partially fenced off. Spare 47kg bottles are securely stored upright behind locked gates (rear of Golf House), a minimum of 2 metres from openings into the building.</p> <p>Field Kitchen relocated and a twin bottles supply is secured to the western end.</p>	<p>Field Kitchen LPG at risk of interference. PAC – consider ways of encasing to prevent interference.</p> <p>PAC - Verify LPG valves and pipes are less than 10 yrs old and have been inspected / certified. Gas Safe checks.</p> <p>NO alter fires / ignition sources within 10 metres of gas supplies.</p>
Electricity	All	Electric shock, or source of fire.	<p>Building electrics have been upgraded (Spring 2022). Further improvements and supplies being applied/installed as required.</p> <p>PAC appliances PAT tested.</p>	<p>Report any issues or damages to the PAC Wardens for making safe and rectification.</p> <p>Appliances brought in by user groups should be PAT tested under their own group H&S schemes.</p>
Kitchen areas	PACVS, Users	Electric shock, gas explosion, incisions, scalding.	<p>Electricity and Water are mains supplies.</p> <p>Sharp utensils expected as used for food preparation.</p>	<p>Do NOT leave any excess food onsite, clean out fridges.</p>



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				<p>PAC - Verify LPG valves and pipes are less than 10 yrs old and have been inspected / certified.</p> <p>PAC – check Hot Water signage</p>
Wet floors	All	Slips	Mop & bucket available for cleaning up.	Users clean up any spills or walked in mess. Contact Duty Wardens if assistance required.
Fireplace (Golf House)	PACVS, Users	Burns,	Chimney swept 25/01/2022	<p>Golf House users must use correct fuel types and clean out the ashes when properly cooled.</p> <p>Install fire guard, especially if leaving the room.</p>
Steps	All	Trips or falls	<p>All buildings access on site has some form of step from a door threshold to 1-2 full steps. See Fire Escape.</p> <p>Ramps to Site Shop and Disabled WC in Golf House.</p>	<p>PAC – wobbly step into Men's toilets to be stabilised.</p> <p>PAC – replace rotting access ramp in front of the Providore.</p>
Stairs	PACVS, Users	Falls	Access to Golf House bedrooms, stairs have suitable banister.	
Bunkbeds	Users	Fall from bunk	Upper bunks replaced and screwed to the floor. All have head and foot boards and part side rails.	Bunk beds are not a play zone.
Fire escape	All	Trip / Slip / Fall from height.	<p>Metal structure in good order. Escape route from Golf House bedrooms.</p> <p>Fire escape door is alarmed to prevent inappropriate use of the door and stairway. (Requires key to reset).</p>	<p>Do not play on the fire escape.</p> <p>Do not block.</p> <p>Do not open unless test/inspection, or an emergency.</p>



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Site:				
People – interaction with strangers	All		<p>All PACVS are registered Scout Association members with corresponding DBS checks and training.</p> <p>Estate Team (local owners, workers and residents) are not SA DBS checked but are aware of PAC activities and boundaries.</p> <p>User groups are responsible for ALL their members actions and supervision throughout their entire stay.</p> <p>Overnight campsite users are restricted to Scout and Guide movements, registered youth groups and educational establishments. Specific needs of each group / association are considered when arranging bookings.</p> <p>Daytime bookings only for non-youth groups e.g., Barn hire. PACVS grant access/egress.</p> <p>Other visitors e.g., pre-arranged tour of facilities guided by PACVS. Day visitors with overnighting groups are the responsibility of that group. Friends & family are under the</p>	<p>Attending groups must arrive with and provide sufficient adult numbers to cover supervision of their group for their entire stay.</p> <p>Any queries or concerns about persons on site must be directed to the Duty Wardens straight away, for soonest resolution.</p>



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			responsibility of the person they are accompanying. Estate now has two nearby holiday lets.	PAC to verify what and if estate access information provided to holiday lets is conducive with PAC activities and operations.
Dogs	All	Dog bite injuries. Contact with faeces.	Visiting dogs are not allowed on Patshull camp site. Estate dogs may be walked nearby the campsite on occasions. Prominent signage in place.	Dog owners must clean up any fouling. Dogs should be on a lead. NB: Estate dogs are typically working dogs under the control of voice commands.
Electric fence	All	Electric shock.	Electric fence lines at low and high level surrounding the chicken compounds adjacent to the Cub Field and Basecamp. Out of bounds. Warning signage applied	PAC to confirm if warning signage per BSEN 60335 (every 50m on stock fencing).
Wildlife – unpredictable movements e.g., pheasants or small deer may run out in front of cars	All, property	Accident damage to vehicles.	5 & 10mph speed limits posted.	Drive with care.
Wildlife – unexpected contact	All	Surprise/shock, injury potential	Estate controls.	Be aware that wildlife will move through camping areas during the night. Deer and badgers have been encountered on occasions. Keep tents closed. The wildlife are inquisitive!



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Site access (neighbourhood relations) – site access is via a narrow lane	All	Annoyance caused by poor driving, speeding, noise.	Poor road surface and narrow lane should dictate reduced driving speeds. No Through Road means traffic levels are only relevant to the estate activities and a few houses.	Drive with care and respect. Limited mobile phone signals. Beware local Satnav errors – follow provided site access instructions.
Site Access – driveway is a farm track with potholes	Property	Vehicle damage.	5 & 10mph speed limits posted. Driveway partially tarmacked 2023. Estate team periodically fill in potholes (unmetalled road).	Drivers obey speed limits and remain visually aware, avoiding potholes, whilst driving on the estate.
Vehicular movements	All	Serious injury from contact with moving vehicle.	All motor vehicles restricted to access roads and designated parking areas. Primary roadway and car parking has been fenced off. Displayed 5 & 10pmh speed limits.	Pedestrians to keep clear of moving vehicles. Drivers to be aware of and give way to pedestrians. Obey speed limits. Use crossing points.
Vehicular movements – tractor mower	All	Serious injury from contact with moving vehicle.	Mowing is typically done when there are no campers, and only PACVS on site. However, tractor mower may be in use for maintenance tasks and/or equipment movements. PACVS – see specific vehicles RA.	Pedestrians to keep clear of moving vehicle. Drivers to be aware of and give way to pedestrians.
Alter fires	Users	Burns from contact with fire, metal container or from floating ash.	To be used with supplied stands.	Users must suitably locate and then clean out & return to storage compound once cooled.



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Campfire	All, property	Burns from contact with fire, or from floating ash.	Fire buckets installed around fire circle perimeter. In dry weather, there are occasions when fires are not permitted due to the risk to nearby crops.	Users of campfire circle must include a designated responsible adult. Fire size shall be kept moderate so as not to damage trees overhead. PAC – establish a fire perimeter ring and periodic checks of fire buckets.
Campfire circle	All	Slips / fall injuries	Campfire circle sits in a hollow with varying degrees of stepped levels to access railway sleeper seating and the campfire zone.	Users must supervise campfire activities and walk the area with care. PAC – Schedule works to address overgrowth on seating and resetting of subsided sleepers.
Flora & fauna	All	Poisoning from fungi and/or plants e.g. foxglove Bites/stings from insects.	Also see Wildlife	User awareness and supervision/instruction required. PAC – consider adding posters to aid flora identification. Known edible fruit trees could be signposted e.g. Damson.
Ground conditions are uneven / sloping across the whole site. Holes from animals digging	All	Trip / Slip hazards	Camping areas are mown increasing visibility of lie of the ground.	Walk with care.
High drops – top camping field down to buildings is a high drop	All	Fall from height causing serious injury.	Fenced off. Walk around access in place. Cottage and yard area are Out of Bounds.	Do Not Climb fencing.



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Soft ground – lying water creates muddy areas where feet may sink	All	Slips & falls	Walk around options are usually available.	Walk with care.
Water courses flow through the estate via a series of pools and connecting streams. Water-based activities being developed.	All	Falling in, risk of drowning.	Upper 'fishing' pool is Out of Bounds. Island pool recently refurbished. Lifebuoy rings installed at NE & SW perimeter. Out of Bounds unless taking part in a designated activity. Bridge to island for Bird Ringing activity, and across overflow outlet. Stream has a bridge installed to gain access to the High Ropes activity area (but not the actual compound). See activity specific Risk Assessments PACVS - see specific Water RA.	Communicate Out of Bounds areas. User groups must maintain adequate supervision. PACVS continue to clear floating vegetation restrictions at the pool outflow to maintain good throughflow. PAC to repair broken plank on island side of the bridge. Full rebuild to be scheduled.
Woodland – some trees suffered storm damage. Fallen branches remain on the ground	All	Serious injury from falling branches / trees.	PACVS have cleared many fallen branches. Woodland management is ongoing using contractors / Arborists arranged by both the Estate and PAC. Woodlands can be deemed out of bounds if weather warnings for high winds prevail.	Beware of debris on the ground (trip hazards). PAC / Estate contractors to clear further. Beware hanging debris in the trees. Keep clear of trees during strong windy conditions.



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Play area - swings	Users	Injury through fall from apparatus.	Equipment inspected to confirm good order.	Adult supervision required. Swings currently removed to facilitate suitable inspection/replacement of suspension chains/ropes.
Waste – poor waste segregation has environmental implications as recycling will be rejected and may be re-directed to landfill.	All	Environmental risk.	Multiple blue wheelie bins for dry mixed recycling, paper & cardboard, and grey bins for general waste located at entry point of building compound. DMR items: plastic bottles, cartons, tin cans. Paper & cardboard. Everything else if general waste.	Littering is never acceptable. Users must collate and separate waste into correct bins.
Equipment storage unit – some items are hazardous, or PPE which needs to be maintained in good order.	PACVS	Personal injury.	Restricted to PACVS access only. Locked when not in use. See specific activity RA's.	Out of bounds to non-PACVS.
Garage – contains hazardous items i.e., hand tools, power tools, machinery, sharp materials, maintenance chemicals e.g., fuel, oil, paint.	PACVS	Personal injury.	Restricted to PACVS access only. Locked when not in use. Comply with user instructions. See specific RA's and COSHH assessments.	Out of bounds to non-PACVS.
Groundworks	PACVS, Sub-contractors.	Damage to utilities	Site records of utility routes (telecoms, electricity, LPG, water and sewerage).	See Maintenance activities. Check for known buried services before digging.



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Maintenance activities	PACVS, Sub-contractors.	Numerous potential methods of injury.	See specific maintenance related RA's.	PACVS and Sub-Contractors to obey all reasonably practicable H&S instructions and practises per CDM2015 regulations. If any doubt, ASK!
Woodshed	All	Penetrating injuries inc. splinters, nails & screws. Lacerations from wood cutting / chopping tools.	Rebuilt with improved layout and storage.	Any wood cutting / chopping must be supervised. Users require their own RA for such foreseeable activities.
Communications	All	Delays obtaining help due to poor signal coverage.	PAC instructors have use of radios set on the Scouts bandwidth and a 'Call-All' emergency button, connected back to the Duty Warden.	User groups should consider their own communication arrangements when on site.
Emergency occurrence	All		Flagpole is the designated muster point. Site guidance on the Wardens Den noticeboard and at other key locations.	User groups should consider in their RA too.

