





Kayak Element Specific Risk Assessment – Patshull Activity Centre

To use this risk assessment:








- 1) Read the Generic risk assessment, THEN
- 2) Read the Element specific risk assessment for the activity

	Systematic Controls – these are processes or management actions. They happen outside of the instructed session time.
	What to say – these are instructions or information that the instructor leading the session has to give to the participants.
	What to do – these are actions that the instructor leading the session has to take either before or during the session.
	What to check – these are the key things the instructor leading the session must confirm – they can be either physical things or participant understanding.

Severity Factor & Remaining Risk Assessment










The following descriptors are used in each risk assessment. Note that a **MEDIUM** residual risk is used to show that a hazard requires dynamic risk assessment and deliberate management within the session by the instructor.

Level	Severity Description	Residual Risk Description
Low	Minor injury requiring no treatment, or simple first aid.	Control measures have reduced the severity and/or likelihood to minimal levels.
Medium	Injury would require the participant to stop doing the activity; medical treatment is beyond the skills of a basic first aider.	Control measures have reduced severity and/or likelihood to an adequate level but hazard still requires dynamic risk assessment and conscious consideration.
High	Injury would require expert medical attention and/or be fatal.	Control measures haven't reduced severity or likelihood to an acceptable level.

Hazardous Event	Who may be harmed?	Foreseeable Severity	Control Measures in Place ( Systematic controls  What to say  What to do  What to check)		Residual Risk
Supervision of the group	Group	Medium		<ul style="list-style-type: none"> Instructors must have completed in house training and assessment (with assessment by a competent person) 	Low
Entrapment or entanglement	Group	High		<ul style="list-style-type: none"> Tell participants not to wrap ropes around themselves, or put their arms/legs through loops, or gaps in the raft structure. 	Low
				<ul style="list-style-type: none"> Carry a rescue knife to quickly release any entanglement in ropes. No spray decks to be used by participants 	



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Hazardous Event	Who may be harmed?	Foreseeable Severity	Control Measures in Place ( Systematic controls  What to say  What to do  What to check)		Residual Risk
Incorrect lifting or mishandling of equipment	Group	Medium		<ul style="list-style-type: none"> Equipment used is selected to be movable by children. 	Medium
				<ul style="list-style-type: none"> Teach participants how to safely handle equipment <ul style="list-style-type: none"> Be aware of other people's location when moving kayaks. Minimum of two people per Kayak if children. 	
Slips trips and falls, including impact with equipment	Group	Medium		<ul style="list-style-type: none"> Helmets are compulsory for this activity. 	Low
				<ul style="list-style-type: none"> Highlight the risk of being hit with a paddle, and demonstrate correct paddling technique to minimise the chance of accidental strikes 	
				<ul style="list-style-type: none"> Check that clothing requirements have been met (e.g. closed toe shoes) 	



Revision History		
Date	Author/Reviewer	Notes
19/04/2024	Richard Shackleton	Initial Version
03/07/2025	Nick Barry – Activity Instructor Water Activities	Rewrite in new format

