

General Site Overview Risk Assessment

Company name: **Wolverhampton Scouts trading as Patshull Activity Centre**

Assessment carried out by: **Mick Collins** on behalf of the
Wolverhampton Scouts Joint Management Committee

Date assessment was carried out: **20th March 2022**

WHO: PACVS = Patshull Activity Centre Volunteer Staff inc.: Executive, Managers, Wardens, Instructors, SAS Team and Youth members. **Users** = visiting Campers & Activity participants. **All** = Anyone on site inc.: visitors, and unauthorised users.

<u>Significant hazards</u>	<u>Who may be harmed?</u>	<u>Foreseeable outcomes</u>	<u>Existing controls</u>	<u>Residual Risks to be communicated</u>
Activities at height inc.: Mobile Climbing Tower, Crate Stacking, Gladiator Challenge, Jacobs Ladder, Zip Line	PACVS, Users.	Fall from height causing serious injury.	Pre-bookable activities. Designated High Ropes area is fenced off with signage and locked gates. Access is under instructor supervision. Zip line access ladder and belay ropes are all removed when not in use. See activity specific Risk Assessment	Do Not Enter Activity Areas unless under supervision of the activity instructor and have own group supervision.
Activities: projectiles inc.: Archery, Air Rifles, Throwing Angels.	PACVS, Users.	Serious injury from flying projectile.	Pre-bookable activities. Designated Archery / Throwing area, and separate Shooting Range. Access is under instructor supervision. Located so stray projectiles land in naturally inaccessible areas. See activity specific Risk Assessment	Do Not Enter Activity Areas unless under supervision of the activity instructor and have own group supervision.



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Activities: Traverse Wall	All	Low level fall injuries e.g., ankles.	Designated area within buildings compound. Out of bounds unless participating in the activity. See activity specific Risk Assessment.	Do Not Enter Activity Areas unless under supervision of the activity instructor and have own group supervision.
Activities: (Scaffold) Climbing Tower	All	Fall from height injuries.	Designated area (scaffold structure) within buildings compound. Out of bounds.	PAC to dismantle and remove.
Buildings:				
Asbestos	All	Asbestos exposure - carcinogenic	Asbestos survey in place. Floor tiles of concern removed and new floor covering installed. Waste asbestos has all been removed from site via legal and correct disposal route.	
LPG	All	Leakage of flammable gas, explosion.	Golf House LPG stored behind locked gates. Field Kitchen relocated.	
Electricity	All	Electric shock, or source of fire.	Building electrics have been upgraded (Spring 2022).	Report any issues or damages to the PAC Wardens for making safe and rectification. Appliances brought in by user groups should be PAT tested under their own group H&S schemes.
Kitchen	PACVS, Users	Electric shock, gas explosion, incisions, scalding.	Electricity and Water are mains supplies.	LPG valves and pipes are less than 5yrs old and have been inspected / certified. Hot water signage



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			Sharp utensils expected as used for food preparation.	
Wet floors	All	Slips	Mop & bucket available for cleaning up.	Users clean up any spills or walked in mess. Contact Duty Wardens if assistance required.
Fireplace (Golf House)	PACVS, Users	Burns	Chimney swept as necessary	Golf House users must use correct fuel types and clean out the ashes when properly cooled. Fire guard, especially if leaving the room.
Fire	All, property	Serious injury. Major damage.	Fire extinguishers and fire alarm system in place, all annually serviced.	Emergency Lighting installed
Smoking	All, property	Health & social issues. Fire risk.	Law: No Smoking in any building. No Smoking in vehicles containing minors.	PAC is a NO SMOKING site. Any smoking must be conducted off site and out of view of any young people. No littering of cigarette stubs.
Steps	All	Trips or falls	All buildings access on site has some form of step from a door threshold to 1-2 full steps. Ramps to Site Shop and Disabled WC in Golf House.	
Stairs	PACVS, Users	Falls	Access to Golf House bedrooms, stairs have suitable banister.	
Bunkbeds	Users	Fall from bunk	Upper bunks have head and foot boards and part side rails.	Bunk beds are not a play zone.
Fire escape	All	Trip / Slip / Fall from height.	Metal structure in good order. Escape route from Golf House bedrooms.	Do not play on the fire escape. Do not obstruct.



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Water	PACVS, Users	Legionella	<p>We follow HSE guidance in respect of Legionella. We are not legally required to test (as we are non-medical), however, we do periodically conduct tests.</p> <p>We do regular flush the system to prevent water being dormant in pipes.</p> <p>The main risk for legionella developing is for water sat dormant in pipes between 20 to 59 degrees. Whilst our buildings are not in use, our hot water is switched off outside of this temperature range.</p>	As an additional measure, we encourage Users to flush the system through at the start of their booking.
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Site:				
People – interaction with strangers	All		<p>All PACVS are registered Scout Association members with corresponding DBS checks and training.</p> <p>Estate Team (local owners, workers and residents) are not SA DBS checked, but are aware of PAC activities and boundaries.</p> <p>User groups are responsible for ALL their members actions and supervision throughout their entire stay.</p> <p>Overnight campsite users are restricted to Scout and Guide movements, registered youth groups and educational establishments. Specific needs of each group / association are considered when arranging bookings.</p> <p>Daytime bookings only for non-youth groups e.g., Barn hire. PACVS grant access/egress.</p> <p>Other visitors e.g., pre-arranged tour of facilities guided by PACVS. Day visitors with overnighting groups are the responsibility of that group. Friends & family are under the</p>	<p>Attending groups must arrive with and provide sufficient adult numbers to cover supervision of their group for their entire stay.</p> <p>Any queries or concerns about persons on site must be directed to the Duty Wardens straight away, for soonest resolution.</p>



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			responsibility of the person they are accompanying.	
Dogs	All	Dog bite injuries. Contact with faeces.	Visiting dogs are not allowed on Patshull camp site. Estate dogs may be walked nearby the campsite on occasions. Prominent signage in place.	Dog owners must clean up any fouling. Dogs should be on a lead. NB: Estate dogs are typically working dogs under the control of voice commands.
Wildlife – unpredictable movements e.g., pheasants or small deer may run out in front of cars	All, property	Accident damage to vehicles.	5 & 10mph speed limits posted.	
Site access (neighbourhood relations) – site access is via a narrow lane	All	Annoyance caused by poor driving, speeding, noise.	Poor road surface and narrow lane should dictate reduced driving speeds. No Through Road means traffic levels are only relevant to the estate activities and a few houses.	Drive with care and respect. Limited mobile phone signals. Beware local Satnav errors – follow provided site access instructions.
Site Access – driveway is a farm track with potholes	Property	Vehicle damage.	5 & 10mph speed limits posted. Estate team periodically fill in potholes.	Drivers obey speed limits and remain visually aware, avoiding potholes, whilst driving on the estate.
Vehicular movements	All	Serious injury from contact with moving vehicle.	All motor vehicles restricted to access roads and parking adjacent to roads. Displayed 5 & 10pmh speed limits.	Pedestrians to keep clear of moving vehicles. Drivers to be aware of and give way to pedestrians. Obey speed limits.



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Vehicular movements – tractor mower	All	Serious injury from contact with moving vehicle.	Mowing is typically done when there are no campers, and only PACVS on site. However, tractor mower may be in use for maintenance tasks and/or equipment movements.	Pedestrians to keep clear of moving vehicle. Drivers to be aware of and give way to pedestrians.
Alter fires	Users	Burns from contact with fire, metal container or from floating ash.	To be used with supplied stands.	Users must suitably locate and then clean out & return to storage compound once cooled.
Campfire	All, property	Burns from contact with fire, or from floating ash.	Fire buckets installed around fire circle perimeter. In dry weather, there are occasions when fires are not permitted due to the risk to nearby crops.	Users of campfire circle must include a designated responsible adult. Fire size shall be kept moderate so as not to damage trees overhead.
Ground conditions are uneven / sloping across the whole site	All	Trip / Slip hazards	Camping areas are mown increasing visibility of lie of the ground.	Walk with care.
High drops – top camping field down to buildings is a high drop	All	Fall from height causing serious injury.	Fenced off. Walk around access in place. Cottage and yard area are Out of Bounds.	Do Not Climb fencing.
Soft ground – lying water creates muddy areas where feet may sink	All	Slips & falls	Walk around options are usually available.	Walk with care.
Water courses flow through the estate via a series of pools	All	Falling in, risk of drowning.	Upper 'fishing' pool is Out of Bounds. Island pool recently refurbished. Lifebuoy rings installed at perimeter.	Communicate Out of Bounds areas. User groups must maintain adequate supervision.



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and connecting streams. Water-based activities being developed.			Out of Bounds unless taking part in a designated activity. Bridge to island for Bird Ringing activity. Stream has a bridge installed to gain access to the High Ropes activity area (but not the actual compound). See activity specific Risk Assessments	
Woodland – some trees suffered storm damage. Fallen branches remain on the ground	All	Serious injury from falling branches / trees.	PACVS have cleared some fallen branches. Future woodland management being carried out with the Estate Team.	Beware of debris on the ground (trip hazards). Beware hanging debris in the trees. Keep clear of trees during strong windy conditions.
Play area - swings	Users	Injury through fall from apparatus.	Equipment inspected to confirm good order.	Adult supervision required.
Waste – poor waste segregation has environmental implications as recycling will be rejected and may be re-directed to landfill.	All	Environmental risk.	Multiple blue wheelie bins for dry mixed recycling and grey bins for general waste located at entry point of building compound. DMR items: paper, cardboard, plastic bottles, cartons, tin cans. Everything else if general waste.	Littering is never acceptable. Users must collate and separate waste into correct bins.
Equipment storage unit – some items are hazardous, or PPE which needs to be maintained in good order.	PACVS	Personal injury.	Restricted to PACVS access only. Locked when not in use. See specific activity RA's.	Out of bounds to non-PACVS.



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Garage – contains hazardous items i.e., hand tools, power tools, machinery, sharp materials, maintenance chemicals e.g., fuel, oil, paint.	PACVS	Personal injury.	Restricted to PACVS access only. Locked when not in use. Comply with user instructions.	Out of bounds to non-PACVS.
Maintenance activities	PACVS, Sub-contractors.	Numerous potential methods of injury.	See specific maintenance related RA's.	PACVS and Sub-Contractors to obey all reasonably practicable H&S instructions and practises per CDM2015 regulations. If any doubt, ASK!
Woodshed	All	Penetrating injuries inc. splinters, nails & screws. Lacerations from wood cutting / chopping tools.	Rebuilt with improved layout and storage.	Any wood cutting / chopping must be supervised by an adult leader.

