

Coronavirus Risk Assessment

Company name: **Wolverhampton Scouts trading as Patshull Activity Centre**

Assessment carried out by: **Joe Trusselle BEM (Trustee)** on behalf of the
Wolverhampton Scouts Joint Management Committee

Date assessment was carried out: **Monday 28th June 2021** and **reviewed on Wednesday 1st September 2021**

Introduction

This risk assessment has been produced in accordance with the current guidance issued by the Health and Safety Executive (HSE) and is designed so that we (Patshull Activity Centre - PAC) protect people from harm by taking reasonable steps to protect our volunteers, visitors, and others from coronavirus.

This assessment will help you manage risk and protect people by:

- identifying what work activity or situations might cause transmission of the virus
- thinking about who could be at risk
- deciding how likely it is that someone could be exposed
- acting to remove the activity or situation, or if this isn't possible, control the risk

As part of the assessment, we have ensured that we have consulted with several members of our volunteer team to ensure that the measures suggested are robust enough to effectively 'work in practise' and highlight when aspects of this are in fact the responsibility of our visitors.

The assessment has been completed based on the current guidance, reflecting upon both local and national restrictions (this assessment will be applicable to this level or lower, however must be reviewed if any restrictions were increased).

More information on [working safely during the coronavirus outbreak](#).

HSE's [core guidance on managing risk](#).

In the UK some rules, such as social distancing, may be different in each of the devolved nations. However, HSE regulates in all these countries. Therefore this assessment is based on public health guidance for [England](#).



Coronavirus Risk Assessment

What are the hazards?	Who might be harmed and how?	Controlling the risk	Further consideration to control the risks? (If required)	Who is responsible?	When is the action needed by?
Contracting or spreading coronavirus by not washing hands or not washing them adequately	Volunteers	We provide water, soap and either paper towels or electrical dryers in washing facilities	Monitoring and supervision to make sure people are following controls	PAC Core team in respect of our volunteers	Daily
	Visitors	We provide information on when and how to wash hands properly.	Install signage up to remind people to wash their hands	Leaders in respect of the groups visiting us	
	Other	<p>Based on the number of volunteers, visitors and/or we provide the following facilities:</p> <ul style="list-style-type: none"> • Toilet and showering facilities • Golf House kitchen • Wardens den kitchen area (volunteers only) • The barn kitchen area • The field kitchen area <p>These facilities are evenly distributed across the areas that our visitors occupy within our 16-acre site.</p> <p>The toilet facilities would also be available to other visitors to our site (such as contractors, delivery drivers, etc), to fulfil our legal duties.</p>	<p>Daily checks for replenishment of hand washing and sanitising facilities</p>	PAC	Installed



Coronavirus Risk Assessment

Getting or spreading coronavirus in commonly used or high traffic areas	Volunteers	Volunteer rest areas, such as the rest area in the Wardens Den.	Monitoring and supervision to make sure people are following any controls you have in place, including social distancing guidelines.	PAC Core team in respect of our volunteers	Daily			
	Visitors	Visitor rest areas, such as dining room in Field Kitchen or Golf House		Installation of signage	Leaders in respect of the groups visiting us	Daily		
	Other				Areas where people can congregate, such as outside the Providore, waiting for activities, etc.	Installation of signage	PAC	Already Installed
		Areas where there are pinch points that mean people can't meet the social distancing guidelines, such as walkway past Golf House towards toilets.		PAC			Already Installed	
		Areas and equipment where people touch the same surfaces, such as in the kitchen areas.		Additional cleaning schedules			PAC and Visitors (leaders) (Our Duty Warden's will agree cleaning schedule amongst users on site)	As frequent as possible according to use
		Areas and surfaces that people touch frequently such as door handles, toilet door locks, etc.		Additional cleaning schedules				
	Increasing ventilation within all rooms	Opening of windows to increase ventilation along with opening non-fire doors.	All	During use				



Coronavirus Risk Assessment

Getting or spreading coronavirus by not cleaning surfaces, equipment, and workstations	Volunteers	Cleaning of all surfaces that are frequently touched, such as kitchen areas, door handles, toilet door locks, etc. Avoid sharing work equipment (mainly applicable whilst conducting maintenance / service teams) Implementing cleaning regime if someone develops coronavirus symptoms.	Monitoring and supervision to make sure people are following controls, for example by implementing cleaning regimes.	PAC and Visitors (leaders) (Our Duty Warden's will agree cleaning schedule amongst users on site)	At all times
	Visitors		Making use of antibacterial cleaners supplied by PAC (these will be the type of cleaners that are known to last for several hours, sometimes up to 24 hours, however the cleaning regimes will be required to be more frequently than this as discussed with the Duty Warden when visitors arrive.	All PAC Core team in respect of our volunteers	At all times
	Other		Providing ample equipment for tasks, encouraging use of own tools if individuals feel more comfortable.	PAC	At all times
			Cleaning all areas known to be utilised by individual(s) who develop coronavirus symptoms.	All	Immediately

