

# Coronavirus Risk Assessment

Company name: **Wolverhampton Scouts trading as Patshull Activity Centre**

Assessment carried out by: **Joe Trusselle BEM (Trustee)** on behalf of the  
**Wolverhampton Scouts Joint Management Committee**

Date assessment was carried out: **Monday 28<sup>th</sup> June 2021** and **reviewed on Wednesday 1<sup>st</sup> September 2021**

## Introduction

This risk assessment has been produced in accordance with the current guidance issued by the Health and Safety Executive (HSE) and is designed so that we (Patshull Activity Centre - PAC) protect people from harm by taking reasonable steps to protect our volunteers, visitors, and others from coronavirus.

This assessment will help you manage risk and protect people by:

- identifying what work activity or situations might cause transmission of the virus
- thinking about who could be at risk
- deciding how likely it is that someone could be exposed
- acting to remove the activity or situation, or if this isn't possible, control the risk

As part of the assessment, we have ensured that we have consulted with several members of our volunteer team to ensure that the measures suggested are robust enough to effectively 'work in practise' and highlight when aspects of this are in fact the responsibility of our visitors.

The assessment has been completed based on the current guidance, reflecting upon both local and national restrictions (this assessment will be applicable to this level or lower, however must be reviewed if any restrictions were increased).

More information on [working safely during the coronavirus outbreak](#).

HSE's [core guidance on managing risk](#).

In the UK some rules, such as social distancing, may be different in each of the devolved nations. However, HSE regulates in all these countries. Therefore this assessment is based on public health guidance for [England](#).



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What are the hazards?	Who might be harmed and how?	Controlling the risk	Further consideration to control the risks? (If required)	Who is responsible?	When is the action needed by?
Contracting or spreading coronavirus by not washing hands or not washing them adequately	Volunteers Visitors Other	<p>We provide water, soap and either paper towels or electrical dryers in washing facilities</p> <p>We provide information on when and how to wash hands properly.</p> <p>Based on the number of volunteers, visitors and/or we provide the following facilities:</p> <ul style="list-style-type: none"> <li>• Toilet and showering facilities</li> <li>• Golf House kitchen</li> <li>• Wardens den kitchen area (volunteers only)</li> <li>• The barn kitchen area</li> <li>• The field kitchen area</li> </ul> <p>These facilities are evenly distributed across the areas that our visitors occupy within our 16-acre site.</p> <p>The toilet facilities would also be available to other visitors to our site (such as contractors, delivery drivers, etc), to fulfil our legal duties.</p>	<p>Monitoring and supervision to make sure people are following controls</p> <p>Install signage up to remind people to wash their hands</p> <p>Daily checks for replenishment of hand washing and sanitising facilities</p>	<p>PAC Core team in respect of our volunteers</p> <p>Leaders in respect of the groups visiting us</p> <p>PAC</p> <p>PAC</p>	<p>Daily</p> <p>Installed</p> <p>Daily</p>



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Getting or spreading coronavirus in commonly used or high traffic areas	Volunteers	Volunteer rest areas, such as the rest area in the Wardens Den.	Monitoring and supervision to make sure people are following any controls you have in place, including social distancing guidelines.	PAC Core team in respect of our volunteers	Daily				
	Visitors	Visitor rest areas, such as dining room in Field Kitchen or Golf House		Installation of signage	Leaders in respect of the groups visiting us	Daily			
	Other					Areas where people can congregate, such as outside the Providore, waiting for activities, etc.	PAC	Already Installed	
						Areas where there are pinch points that mean people can't meet the social distancing guidelines, such as walkway past Golf House towards toilets.	PAC	Already Installed	
						Areas and equipment where people touch the same surfaces, such as in the kitchen areas.	Additional cleaning schedules	PAC and Visitors (leaders) (Our Duty Warden's will agree cleaning schedule amongst users on site)	As frequent as possible according to use
						Areas and surfaces that people touch frequently such as door handles, toilet door locks, etc.	Additional cleaning schedules		
	Increasing ventilation within all rooms	Opening of windows to increase ventilation along with opening non-fire doors.	All	During use					



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Getting or spreading coronavirus by not cleaning surfaces, equipment, and workstations	Volunteers	Cleaning of all surfaces that are frequently touched, such as kitchen areas, door handles, toilet door locks, etc.  Avoid sharing work equipment (mainly applicable whilst conducting maintenance / service teams)  Implementing cleaning regime if someone develops coronavirus symptoms.	Monitoring and supervision to make sure people are following controls, for example by implementing cleaning regimes.  Making use of antibacterial cleaners supplied by PAC (these will be the type of cleaners that are known to last for several hours, sometimes up to 24 hours, however the cleaning regimes will be required to be more frequently than this as discussed with the Duty Warden when visitors arrive.  Providing ample equipment for tasks, encouraging use of own tools if individuals feel more comfortable.  Cleaning all areas known to be utilised by individual(s) who develop coronavirus symptoms.	PAC and Visitors (leaders) (Our Duty Warden's will agree cleaning schedule amongst users on site)	At all times
	Visitors			All	At all times
	Other			PAC Core team in respect of our volunteers	At all times
				PAC	At all times
				All	Immediately

