

# PATSHULL

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## ACTIVITY CENTRE

### Terms and conditions

#### **Booking Forms**

The booking forms can be downloaded from our website at [www.patshull.org.uk](http://www.patshull.org.uk). The booking form MUST be fully completed.

#### **The Golf House**

This is for the entire building, including accommodation. There is a one off fee for the building (based on the mid week/weekend rate plus any additional nights) plus the “per person per night” camp fee.

#### **The Barn**

The charge is for use of the Barn as activity space and cannot be used for sleeping. The cost is a one off fee for the building on a daily/weekend basis plus the “per person per night” camp fee..

#### **The Field Kitchen**

The charge is for use of the Field Kitchen for food preparation, cooking & eating and cannot be used for sleeping. The cost is a one off fee for the building on a daily/weekend basis plus the “per person per night” camp fee.

#### **Camping**

Camp fees are per person per night. When making a booking you MUST specify which area of the site you wish to book.

#### **Short Stays**

These can be made for “all day visits” or “evening visits from 6 pm to 11pm”.

Current fees for all of the above can be found on our website at [www.patshull.org.uk](http://www.patshull.org.uk).

#### **Deposit**

Deposits must be paid with at the time of booking, email and telephone bookings will be only be held for a period of 2 weeks pending receipt of the completed booking form and full deposit.

#### **Payment of fees**

Please ensure that you have the correct payment (cash or cheque) to settle the final bill at the end of your camp as we do not keep cash on the site. Cheques must be payable to “WOLVERHAMPTON SCOUTS”.

#### **Cancellations/Change of Numbers**

Cancellations or changes to your booking must be made in writing to the booking secretary, reductions to number of more than 10% or cancellations will be subject to the following charges:-

- Up to 6 weeks before arrival – **full fees** payable
- 6-8 weeks before arrival – **75%** of fees payable
- 8-12 weeks before arrival - **50%** of fees payable
- 12-16 weeks before arrival – **25%** of fees payable
- Over 16 weeks – loss of deposit only

#### **Breakages**

Any breakages must be paid for, please see “Damage Deposit” note on main booking form. Any costs



[www.patshull.org.uk](http://www.patshull.org.uk) • [enquiries@patshull.org.uk](mailto:enquiries@patshull.org.uk)

Postal address: **Park House, 32A Wood End Road, Wednesfield, Wolverhampton, WV11 1NR**

Site address: The Crown Estate, off Patshull Lane, Wolverhampton, WV7 3BB

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exceeding this sum will be invoiced to your Group for payment within 30 days

### The Providore

We have an onsite Providore (Shop) that sells a variety of different items (anything from badges and other merchandise along with drinks and sweets). Please visit our website at [www.patshull.org.uk](http://www.patshull.org.uk) for further details and to find out our opening hours.

### The Duty Wardens Den

This building is NOT available for booking to campers. It is solely for the use of the Duty Wardens.

### Recycling & Rubbish

Please note that Staffordshire County Council requires us to operate a recycling system for the rubbish generated by campers, we would be grateful if you could segregate the rubbish you generate into recyclable (cans, plastic, foil, glass, paper, cardboard etc) and deposit these in the blue wheelie bins, burnable (please burn on site using altar fires) and other which should be placed in the dark grey wheelie bins.

### Toilet & Cleaning Materials

All bins will have one black bag provided. You will need to bring your own refuse sacks for any further rubbish and ensure that an empty bag is left at the end of your stay.

The Golf House does have a dishwasher but you will need to provide your own dishwasher powder, rinse aid and dishwasher salt.

You will also need to bring your own kitchen cleaning materials (cloths, detergents etc). We will provide toilet rolls and toilet cleaning materials but not any hand wash soaps etc

### Dogs

**NO DOGS ARE PERMITTED ON SITE**

### Access

Motor vehicles of any kind can only enter the site by the main track from the junction of Patshull Lane & Rushey Lane. There are now a number of footpaths on the Patshull Estate which are suitable for recreational or training purposes. Details can be obtained in advance through the booking secretary or on arrival from the Duty Warden.

### Vehicles

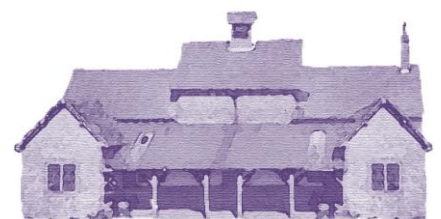
Patshull is a small site which is at times heavily used, we do not have the facility for large numbers of vehicles. Please help us and do all you can to encourage the sharing of cars so as to keep the number of vehicles to a minimum. Please ensure that the vehicles that do come, adhere to the **10 MPH speed limit** on the track.

### Leaving and Storing Equipment on Site

Patshull Activity Centre accept no responsibility for any camping or activity equipment, personal effects or vehicles left on site before, during or after a stay or visit.

### Emergencies

Please refer to our Welcome Pack for emergency telephone numbers. Alternatively emergency telephone numbers can be found on the Notice Board outside the Wardens Den.



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### Scout and Guide bookings

#### Nights Away Permit/ Camp Licence

The Leader in Charge of the camp must hold a relevant Scouts Nights Away Permit or Guide Camp Licence and must provide this when making a booking.

#### Leaders

No members of any section may use the fields or buildings without a warranted leader or the duty warden present. Please ensure that you always have sufficient leaders at all times to comply with our Child Protection Policy.

#### Guide Association Camping

It is your Leader In Charge's responsibility to ensure that all "Overnight," "Pack Holiday" or "Camping Licence" guidelines are adhered to whilst staying on the site.

### Child Protection

The Child Protection Policy of Patshull Activity Centre is that of the Scout Association and summarised below:

*It is the policy of The Scout Association to safeguard the welfare of all Members by protecting them from physical, sexual and emotional harm.*

*The Scout Association is committed to:*

- *taking into account in all its considerations and activities the interests and well-being of young people;*
- *respecting the rights, wishes and feelings of the young people with whom it is working*
- *taking all reasonable practicable steps to protect them from physical, sexual and emotional abuse, and*
- *promoting the welfare of young people and their protection within a relationship of trust.*

*All adults aged eighteen or over, no matter what their role or involvement within Scouting, are responsible for putting this policy into practice at all times*

Please ensure all adults attending Patshull are made aware of our Child Protection Policy and are familiar with the "yellow card" a copy of this is displayed at Patshull on the notice board.



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### Activities

Use of the shooting range.

- 1 only used in accordance with Scouts POR rule 9.37 and fact sheet fs120004
- 2 max of 5 shooters at the firing point at once, the rest waiting (Max group size – 12)
- 3 all incidents to be reported to camp leader and duty warden
- 4 Site instructors are charged for in 1½ hour sessions. Please see our current Prices.

Use of the archery area

- 1 to be used as per Scouts POR rule 9.36 and fact sheet fs120406
- 2 max of 5 archers on the line at once (Max group size – 12)
- 3 a backstop netting must be always used
- 4 lost or damaged equipment (including arrows) will be charged for
- 5 all incidents to be reported to camp leader and duty warden

Use of the climbing tower.

- 1 to be run as Scouts POR rule 9.34 and fact sheets FS120200,FS120402,FS120411
- 2 max of 2 climbers and 2 abseilers to be using the tower at once
- 3 max of 2 instructors + 2 abseilers to be on top .

### Equipment Only Booking

Where it is intended to use your own instructors, a copy of a valid activity authorisation will be required. **If this is not provided then the activity will not be permitted to proceed.**

### Equipment & Site Instructor

The site can provide qualified instructors for all activities, subject to availability.

### Supervision

Even if we provide instructors, the participating group must provide adequate supervision of any youngsters taking part. The Instructors responsibility is to safely instruct the activity – not to supervise the youngsters.

### Suitable Behaviour & Safety

The final decision regarding safety will rest with the instructor. The Site will fully support any decision made by the instructor on the grounds of safety, be this either being due to weather conditions, unsuitable behaviour from a member of the group (youngster or adult) or problems with equipment.

If a Duty Warden or Site Instructor believes that an “Own Instructor” session is not being run safely, they will have the authority to intervene and stop any activity session.

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